

GROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR APRIL 12, 2017 BOARD MEETING

Call to Order and Flag Salute:

Director Fulmer called the regular meeting to order at 7:01 p.m.

Roll Call:

Directors Fulmer, Martinson, Duckworth and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present. Director Simons was absent.

Public Comment

Gentleman asked about sand and materials at staging area and wanted to know if it was available for the GSH public use, it is available for repairs on district roads only.

Consent Items:

A motion was made to accept and approve the consent items from March's regular meeting by Director Duckworth and seconded by Director McCamy; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 3/31/17 Inv#13
Dan Gilmore	\$ 1,173.20	General Manager for March 2017 Inv#11
Board Stipends	\$ 500.00	BOD Meeting 3/8/17
Catherine Turner	\$ 150.00	Invoice #28 Bookkeeping thru 3/31/17
Mitch Frederick	\$ 27,263.00	Inv#040317 Forked Horn Hill Paving
Pam Fulmer	\$ 193.03	Printer Ink Staples #9753461357

Total	\$ 29,679.23	
-------	--------------	--

General Manager Report

Forked Horn hill paving project from 5680-5740 was completed.

Pepper Tree hill paving project, lowest bid awarded to Switzer Excavating, projected to be completed around the end of May.

GM attended a meeting regarding emergency funding (CalOES/FEMA), he has completed our application and submitted it. There are three separate time frames for emergency credits/funding from FEMA, district has currently applied for one and will be submitting applications for more from all damaged chip seal roads.

GM received a call from Bob Newman regarding our required items for FEMA funding. "Hazard Mitigation Plan", our plan to prevent future problems would be to chip seal all our based roads.

Possible grant money available, but nothing guaranteed but GM will continue to follow that option.

Correspondence Received

- Notice from our bank that they are changing their name.
- Email from a neighbor thanking the board for the very nice job that was done on the Forked Horn Hill paving project.
- Complaints from some neighbors regarding their roads needing some repairs.

Discussion Items:

1. Community Chip Seal Project Financing:

GM spoke with Frank Gill and is working on a draft funding agreement. He will call Crosby about getting a copy of the resolutions.

GM will hopefully have a better answer by the next meeting regarding the funding.

GM to send Secretary Switzer a copy of the engineers report to be uploaded onto the GSH website.

2. Permit Status Report:

5660 Lone Pine Pl –Pepo – Will be bringing in a modular (second home).

5675 GSH- Raper- Cut a driveway and needs to pay encroachment permit.

Active Permits:

Robert Greene APN 015-324-037 5631 Lone Pine Pl

Vince Vanderlip APN 015-144-024 5898 Black Tail Pl

*All have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

3. Monthly Road Evaluations:

GM sent bids to 8 contractors, got 2 bids back, one from Mitch Fredrick and one from Switzer Excavating regarding emergency projects that were approved last month. A motion was made by Director McCamy to approve and reward the project to lowest bidder Mitch Fredrick, seconded by Director Duckworth and passed by unanimous voice vote.

Must be sure all chip sealed roads that are currently damaged will to be added to the list for the county regarding the FEMA funding.

It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the CSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

4. Resolution 2017-01, Reimbursement of Project Costs:

Will be continued to the May meeting.

Director/Manager Comments

Keep emergency repairs at a \$15,000 max cost.

Adjournment

A motion was made to adjourn the regular meeting by Director Duckworth, seconded by Director McCamy and passed by unanimous voice vote. The meeting was adjourned at 8:04 p.m. The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, May 10th at 7:00 p.m. at the Meridian Fire Station on Branch Road in Paso Robles, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary